

# **MAIL DISTRIBUTION SERVICES CONTRACT**

## **HISTORICAL WORKLOAD ESTIMATES**

The following information is provided to offerors as historical data for proposal submission purposes and shall not be included in the resulting contract.

### **Incoming/Outgoing Mail**

Average low-high  
2,000,000 – 4,000,000 Pieces (annual)  
250 workdays  
8,000 – 16,000 pieces (average/day)

### **Telephone Directories**

Average low-high  
Average 3,000 - 3,500 (annual)  
Annual requirement only

### **Spaceport News (KSC Newspaper)**

Average low-high  
Average 120,000 - 123,000 (annual)  
Delivered twice per month/ every other Friday  
Average 5,100 copies per issue

### **Next Day Mail Requests**

FedEx – Average 1,500 - 2,000 (annual)  
USPS – 1,200 – 1,500 (annual)

### **Miles Driven**

Average 132,000 miles annually